**Minutes of the Meeting** **Held on Thursday 16th July 2020 virtually via Teams**

Present

Cllr Skates (Chair)

Cllr Showell (Vice-Chair)

Cllr Bramley

Buckinghamshire Councillor Rand

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| Item |  |  |
| 1 | Apologies for absence | Apologies were received from Cllr Wright |
| 2 | Declarations of interest | None received |
| 3 | Approval of minutes | Minutes from the meeting held 4th June 2020 were unanimously accepted by the council then signed and dated by the Chairman. |
| 4 | Open forum | No members of the public attended. Query about the shelters received via email. See note 7 |
| 5 | Councillors report of meetings attended | No meetings were attended |
| 6 | Respond to planning applications | There were no new planning applications. However it was noted that Coldstream Farm has now received outline planning permission. |
| 7 | Notice Boards/Bus shelters | A parishioner suggested that the bus shelters should be refreshed and that new notice boards be purchased. It was agreed that quotes should be sought for the shelters and the noticeboards. The boards had already been identified as needing replacement so this will be followed up. A further suggestion was received for a planter near the shelter on the Waterperry Road but it was agreed that this should be revisited once the above works are completed |
| 8 | Annual Audit | Don Potter has reviewed the accounts and the Chair will review his comments and resolve outstanding queries. |
| 9 | Approve financial payments | None |
| 10 | AOB | The reopening of the footpath by the new development is overdue. The difficulty of opening the gate with the pallet was also raised. Buckinghamshire Councillor Rand to follow up once the Chair provides him with the information. |
| 11 | Close & Date of Next Meeting | The meeting was closed at 20.44. The date of the next meeting will be the 3rd September 2020 at 8pm via Teams. |

Signature of Presiding Chair:

Date: 5/03/20